NOTICE

No.SS/13/310   **Dated: 23.06.2017**

The up-gradation of the branch for 3rd Semester students will be done on 27.06.2017 (Tuesday). The complete schedule for up-gradation process is as under:

S. No.	Particulars	Date
1	Availability of Up-gradation Form (to be downloaded from college website)	23.06.2017 (11:00 AM onwards)
2	Submission of Up-gradation Form duly filled and countersigned by HOD (Applied Science) along-with photocopy of Result Notification of 1st and 2nd Semester.	23.06.2017 from (01:00 PM to 27.06.2017 upto 10:00 AM)
3	Display of Provisional Merit List on Notice Board of Consultancy Cell	27.06.2017 (Tuesday) (2:30 PM)
4	**Up-gradation of Branches at Consultancy Cell**	27.06.2017 (Tuesday) (3:00 PM onwards)

Note:

1. **Up-gradation will be done on the basis of combined CGPA of 1st and 2nd semester.**
2. **In case of TIE of CGPA, the criteria for merit will be maximum number of O grades out of 1st and 2nd semester, followed by maximum number of A+ grades and so on.**
3. **The student must be present himself/herself at the venue.**

The interested students who desire to change their branch must fill the **Up-gradation Form and deposit** the same **in the office of Applied Sci. Dept.** as per above said schedule along-with Gazette Notification of 1st & 2nd Semester Results and report in the **Consultancy Hall on 27.06.2017 at 2:30 PM** for attendance.

Sd/-
Dean Academics

CC to:

1. College Notice Board/Hostel Notice Board
2. Director- (for information please).
3. All HOD's
4. Dean Consultancy-please provide Consultancy Hall on 27.06.2017.
5. Student Section Office
6. Office Copy.

PERFORMA FOR UPGRADATION/CHANGE OF BRANCH

1	Name of Student	
2	Father's Name	
3	Semester	
4	College Roll No.	
5	IKG-PTU Roll No.	
6	Present Branch	

CHOICE OF NEW BRANCH			
1	2	3	4
5	6	7	

Proforma for Calculation of CGPA

SGPA of first semester (S1)	Credits earned in first semester (C1)	SGPA of second semester (S2)	Credits earned in first semester (C2)	Combined CGPA of 1st and 2nd Semester upto 2 decimal places (First Year) $CGPA = \dfrac{S1C1 + S2C2}{C1 + C2}$

Marks Verified by Dept. Clerk:_____   **Signature of Student**

Countersigned by HOD (App. Sci.)   Address:_____

Dated: _____   _____

_____

Order of the Committee
Branch Changed to _____

Allowed

1. Chairman

2. Member-1

3. Member-2